



सावित्रीबाई फुले पुणे विद्यापीठ

(पूर्वीचे पुणे विद्यापीठ)



Savitribai Phule Pune University

(Formerly University of Pune)

क्रीडा व शारीरिक शिक्षण मंडळ आयुकाजवळ, गणेशखिंड, पुणे — ४११००७ (भारत)

Board of Sports & Physical Education Near. IUCAA, Ganeshkhind, Pune – 411007 (INDIA)

Telephone No. 02025622664, 66 e-mail: directorsports@unipune.ac.in

Ref. No. /विक्रीमं/ २३४

दिनांक: २८.०७.२०२५

प्रति,

मा. अध्यक्ष

विद्यापीठ क्रीडा व शारीरिक शिक्षण मंडळ अंतर्गत

पुणे शहर, पुणे जिल्हा, अहिल्यानगर, नाशिक

विभागीय क्रीडा समिती

विषय: विभागीय क्रीडा समित्यांमधील प्रशासकिय व वित्तीय कारभारातील सूत्रतेबाबत...

महोदय,

उपरोक्त विषयास अनुसरून आपणास कळविण्यात येते की, विद्यापीठ मा. अधिसभेच्या ठरावानुसार विद्यापीठांतर्गत चारही विभागीय क्रीडा समित्यांचे कामकाज एकसारखे असण—याकरिता मा. अध्यक्ष विद्यापीठ क्रीडा व शारीरिक शिक्षण मंडळ यांच्या संमतीने एका उपसमिती नियुक्त करण्यात आली होती. सदर उपसमितीने आपला अहवाल क्रीडा व शारीरिक शिक्षण मंडळास सादर केला सदर अहवाल क्रीडा व शारीरिक शिक्षण मंडळाने मान्य केला आहे.

सदर अहवालातील मार्गदर्शक तत्वे ही शैक्षणिक वर्ष २०२५—२६ पासून अमंलात येत आहेत. सबब सदर मार्गदर्शक तत्वे सोबत जोडली आहेत. त्यानुसार आपल्या स्तराव पुढील कार्यवाही व्हावी. ही विनंती.

धन्यवाद! सहकार्याची अपेक्षा

कळावे,

आपला,

(प्रा. डॉ. सुदाम शेळके)

सहायक क्रीडा संचालक (अतिरिक्त कार्यभार)



सोबत: शै. व. २०२५—२६ पासून अमंलात आणावयाची मार्गदर्शक तत्वे.

GUIDELINES FOR ZONAL SPORTS COMMITTEE BUDGET HEADS
(FROM ACADEMIC YEAR 2025 -2026 ONWARDS)

1	Prorata per student	15/- ₹
2	Fix balance (Minimum at the time of Handover to next committee)	500000/-
A	Part A –	
	Fixed & Mandatory Expenditure (Applicable to All Zones)	
	Remuneration to Office Bearers	
1	President - ₹ 25,000/- per year	25,000
2	Secretary - ₹ 25,000/- per year	25,000
3	Joint Secretary - ₹15,000/-X 4 per year	60,000
4	Treasurer - ₹20,000/-X 1 per year	20,000
	Admin Expenses	
1	Accountant - ₹ 10,000/-	10,000
2	Clerk - ₹ 8,000/-	8,000
3	Peon - ₹ 5,000/-	5,000
	Wear and Equipment Expenses	
1	Sports Wear - T-shirt & Short (Range between Rs.350-400 only)	3,60,000
2	Sports Equipment (At Actual)	25,000
	Bank Expenses	
1	Audit Fees (At Actual)	15,000
2	Bank Charges (At Actual)	5,000
	Players Incentive	
1	Player Incentives (₹ 300 per player per day)	4,80,000
1	Inter Group Officiating Charges Medical & Ball Charges etc. (As per University Norms)	35000
B	Part B –	
	Variable Component (Based on Remaining Budget Post Part A)	
	After deducting Part A expenses from the total actual pro-rata received in the previous year, the remaining amount shall be distributed proportionally across the following heads, adhering to the stated norms and percentage ceilings:	
	For Inter College Competitions	Maximum % of part B
1	Inter College Event Grant (as per Zonal requirements)	55%
2	Conveyance Allowance (Local – Pune City) ₹ 500 per day	12%
3	For Ahilya Nagar, Nashik & Pune District Travelling Allowance (At Actual) Selection Committee Honorarium ₹ 300 per day	
4	Organising Secretary Honorarium ₹ 1000 per event	
	Travelling Expenses (TA)	
1	Travelling Expenses (Secretary/ Joint Secretary) for Inter Group & Inter Collegiate Tournaments (At Actual ST Bus/Train Fare)	10%
2	Manager & Coaches for Inter Group Tournaments TA (At Actual ST Bus/Train Fare)	
3	Incentive for Managers & Coaches – Inter Group Tournaments (₹ 300 per day)	
	Office Expenses	
1	Office Expenses (Postage/ SMS Pack/Website etc.) Website Mandatory	3%
2	Miscellaneous Expenses	
	Printing/ Designing & Stationery Expenses	
1	Printing & Stationary (Souvenir / Certificates)	5%
	Meeting Expenses	
1	General Body & Other Meetings Expenses	5%

The remaining 10% amount can be utilized as per the requirement of the Zonal committees in the above heads only.



Additional Notes:

- **Budget Compliance:** All zones must submit a certified and itemized budget sheet reflecting both **Part A and Part B**, supported by actual and usage reports.
- **Audit Requirements:** All financial statements must be audited and submitted to the University Sports Department annually.
- The TA/DA of the players representing the respective zones for Zonal tournaments should be borne by the respective college of the player.
- At least one member from Inter Collegiate Selection Committee should accompany the team for Inter Zonal Tournaments (It is mandatory for them).
- TA/DA of the Director of Physical Education (DPE) for the District Zonal Sports committee meetings should be borne by his respective college.
- The Accounts of the respective zones should be operated through Nationalized Bank only.
- Every zone should appoint Internal Audit committee amongst the Director of Physical Education (DPE) of the respective zone.
- Pro rata Contribution @ Rs. 15/- per student will be collected by all respective zones.
- Athletics Competition , Cross Country / Cycling Competition Bib No's as follows
 - 1) Pune City Zone - 100 to 300
 - 2) Ahilya Nagar Zone - 301 to 500
 - 3) Pune District Zone - 501 to 700
 - 4) Nashik Zone - 701 to 900

Sr. No	For Inter College Sports Competition college should give following facilities to students	
	Expenses	Minimum Charges
1	Sports Kit (T-Shirt & Shorts): To be provided to all participating students as per the event-specific requirements notified by the organizing institution.	(At Actual)
2	Daily Allowance (DA) – Players: <ul style="list-style-type: none"> ○ For Local Events: per day (within 25 km from college) ○ For Outstation Events: per day 	₹ 150 per player ₹ 300 per player
3	Travel Allowance (TA): For Players, Team Managers, and Coaches reimbursement shall be made as per actual expenses incurred, supported by valid travel documents/bills. (Bus/train)	At Actual
4	Daily Allowance (DA) – Managers/Coaches: <ul style="list-style-type: none"> ○ For Local Events: ○ For Outstation Events: 	As per Government rules/ College Norms
5	Support Staff Honorarium (Peon/Attendant Charges): To be paid	₹ 200 per day/ person

चारही विभागीय क्रीडा समित्यांमधील वित्तीय कारभारात सूसत्रता आणण्याकरिता वरीलप्रमाणे एकसमान खर्च करण्यात यावा. अशी शिफारस ही समिती करित आहे.


(डॉ. अय्याज शेख)


(डॉ. अमेय काळे)


(डॉ. राजेंद्रकुमार देवकाते)


(डॉ. नरेंद्र निकम)


(डॉ. उमेश बिबवे)


(डॉ. सुदाम शेळके)
सहा. क्रीडा संचालक (अतिरिक्त कार्यभार)


(प्राचार्य इक्बाल शेख)
अध्यक्ष

Standing Committee Composition for Respective Zone

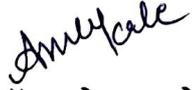
Sr. No	Designation	Details
1	President	Principal of the Host College
2	Secretary	Director of Physical Education of the Host College
3	Joint Secretary	To be appointed by the Host College among Director of Physical Education
4	Joint Secretary	
5	Joint Secretary	
6	Treasurer	
7	Member	BOS Member(Compulsory if available), Any past Secretary/ Jt. Secretary or Senior Person among Director of Physical Education
8	Member	Any past Secretary/ Jt. Secretary or Senior Person among Director of Physical Education
9	Member	
10	Member	
11	Member	
12	Member	
13	Member	Director of Physical Education from Professional College

Note:

- At least one female member is compulsory.
- Members must have at least 5 years of Approved Service.
- In the absence of the President, he may appoint any committee member to act as the President for that respective meeting.

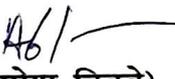
वरीलप्रमाणे चारही विभागांची स्थायी समिती नियुक्त झाल्यास वार्षिक खर्च सर्व विभागांचा एकसमान होण्यास मदत होईल. असे आम्ही सर्वानुमते मान्य करतो.

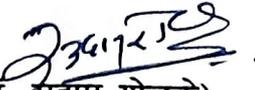

(डॉ. अय्याज शेख)


(डॉ. अमेय काळे)


(डॉ. राजेंद्रकुमार देवकाते)


(डॉ. नरेंद्र निकम)


(डॉ. उमेश बिबवे)


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अध्यक्ष